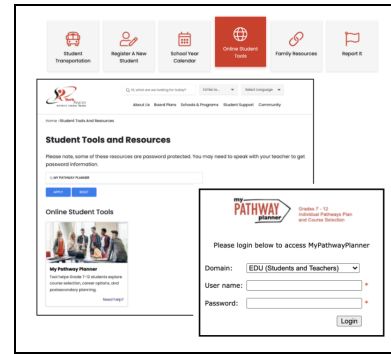# COURSE SELECTION FOR STUDENTS IN GRADES 9-12
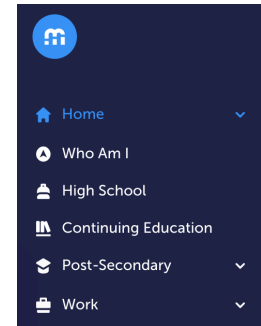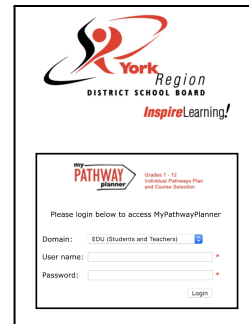
1. Go to **www.yrdsb.ca**. Scroll down and click on **"Online Student Tools"**.

   On the page that opens, scroll down and click on **"My Pathway Planner"**.

   You can also find the **"My Pathway Planner"** button on any school website.

2. Login using your YRDSB username and password.

3. Using the navigation menu on the left side of your screen, select **"High School"** to see your "**Official High School Plan"**.

4. Review the courses in the previous and current year columns. In the next grade column of your planner, click **+ [Course]**.

5. Review the courses in the subject discipline, and then click **"Add Course"** when you find the course you want.
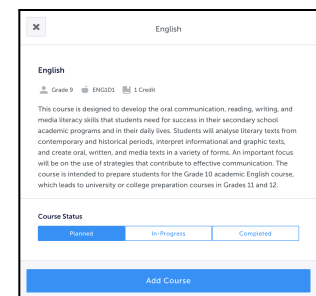
6. The **Graduation Indicator** will help you keep track of your progress towards graduation. Click "**View Progress"** for a list of specific graduation requirements.
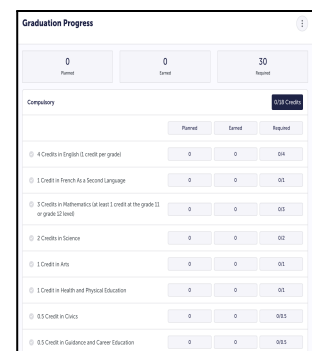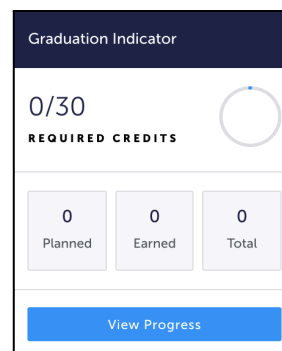
7. When you are ready to submit your course selections, click the blue **"Review Course Selections"** button. Please know that you will not be able to modify your course selections once submitted.
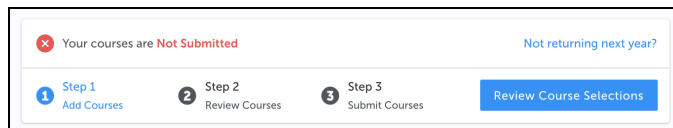

8. If you plan on taking a summer school course, you may be asked to add a "comment to Guidance". Some schools may request that you indicate your summer school intention using a Google Form link which will be found on your planner. **This does not register you for summer school.**
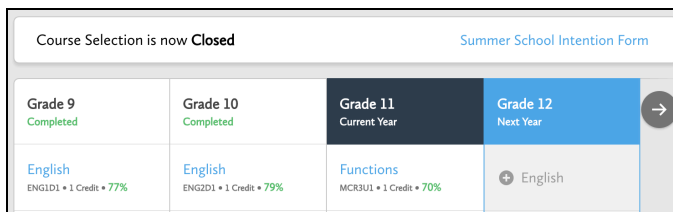
9. If you are not attending a YRDSB school next year, click on the **"Not returning next year?"** button at the top of your **High School Progress** box. Select the option that best suits your pathway, then press **"Confirm"**.
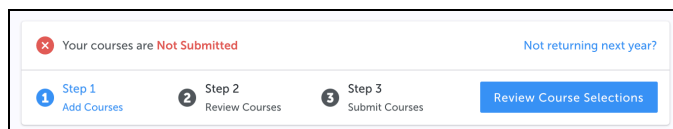

10. Approval requests to a parent/guardian
In myBlueprint, once students submit their courses they are prompted with a **Send Approval Email** option. Once clicked, a parent or guardian's email address can be added.
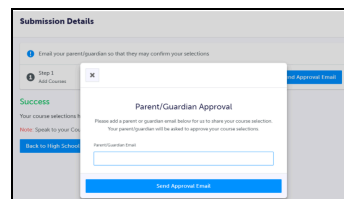
Note: if they forget to send the approval email at the time of submission, they can simply open their High School Plan and click the option to **Send Approval Email** at a later time.

   a. After entering an email address and clicking **Send Approval Email**, the parent/guardian receives a course selection approval request email, including:

   b. In the course selection approval request email, the parent/guardian has the option to **Approve** or **Reject** the student's selections by clicking a button or link in the email.

   c. If a parent/guardian does not have an email address, they can request a paper copy from the school.
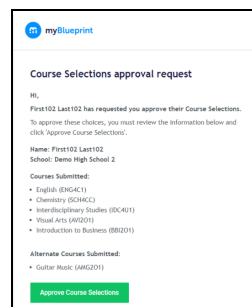
11. Once you have carefully checked the **Review Courses** page, click on **"Submit Course Selections"**.

Review Courses

Review your course selections before submitting. Once submitted, you can no longer make changes in myBlueprint.

Step 1
Add Courses

Step 2
Review Courses

Step 3
Submit Courses

Submit Course Selections
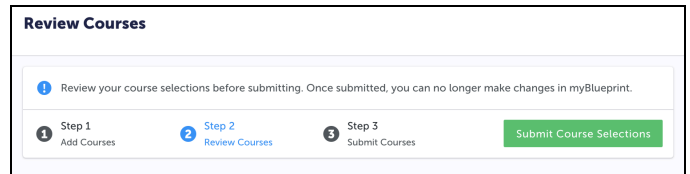
12. After submitting your course selections, you will receive a **Success** notification.

Submission Details

Step 1
Add Courses

Step 2
Review Courses

Step 3
Submit Courses

Success

Your course selections have been submitted to your Counsellor for review.

Note: Speak to your Counsellor to discuss any changes that you wish to make to your Course Selections

Back to High School
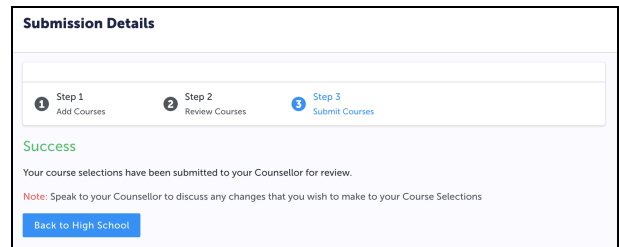
13. *NEW - If you wish to choose an online credit, first select the ONLINE holding code in the subject discipline, and then click **"Add Course"**, please choose a course from the drop down menu that appears.

14. You will receive a confirmation of your course selections after the March Break.